



Meeting: Interim Directors Meeting

Date & Time: Monday 16th January 2023

Location: Birks

Attendance: Adam Hobson, Carol Lang, Gill Steele, Graham Forsyth, Mary McDougall, Sally Murray

Apologies: None

ITEMS:

1. Welcome, introductions

2. Approve previous minutes

- Approved
- Actions from previous minutes revised

ACTIONS

- Contact Alistiar Forves from Scot Tec Warriors for IT support/secure data storage system - **GRAHAM**
- Check with Beth regarding if all membership details have been added and address details up to date - **GILL**

3. Prospective sites

SLAUGHTER HOUSE SITE (SHS)

PKC have confirmed as willing sellers although Campbell Hall has now confirmed the site is not classed as "Common good". Feasibility study still to progress – Awaiting final confirmation from RHF and SLF. Elyn at SLF investigating if planning consent on SHS will be given.

Letter of support received from Pete Wishart in support of the SHS project.

DUNTAYLOR SITE – (HILLCREST HOUSING ASSOCIATION)

Potential for some of the proposed phase 3 - 27-34 houses at this site to led by the ADT as affordable homes. Awaiting further communications.

ST CEDDS, BALLINLUIG (CALEDONIA)



PKC to support the potential for 6 affordable houses to be delivered by ADT

- The interim directors to continue investigating both St Cedds and Duntaylor with support and advices from PKC and CHT.

4. Overview of Funding Applications and Next steps

ADT has received £500.00 cheque from Dull and Ween CC.

SLF (Elyn) application has now been submitted and we will have confirmation of funds to be received on 28th January.

RHF (Julie Young) application has also been submitted and confirmation of funds received in approximately 6wks time dated from 15th Jan.

Community Investment Fund (CIF) has awarded ADT £2704.00 for adhoc business expenses.

Once both RHF and SLF funds have been received Graham to officially conclude the rewarding of the tender to CHT.

ACTIONS

- Thank Dull & Weem CC – **ADAM/CAROL**
- Thankyou /acceptance letter to CIF - **ADAM**
- **ADAM** to follow up with Stuart Smith re small community fund from Strathtay CC
- **ADAM** to update all regarding the PKV Vacant Property and Derelict Land fund (potential feasibility funding)
- **ADAM** to forward bank statement to SSE approval so funds can be received by the ADT
- Complete any outstanding acceptance letters for funds offered - **ADAM**

5. Development Officer

Job role/spec discussed. Agreed that we needed to include liaising with RPK community action groups (Alyth, Crieff, Dunkeld and Birnam etc) also to liaise on behalf of the ADT with Lindsay (Lindsay McManamon, Community Engagement Worker (Highland & Strathtay). Once this is included the D/O job spec will be agreed and finalised.

Process and time frame for advertising Job Role also discussed – perhaps Good Moves/My Job Scotland (subject to bank funds). It was agreed to advertise this from early to mid-February 2023, with closing date mid-March 2023.

ACTIONS

- **MARY** to ask Fiona Mcewan if she can assist in D/O interviews

- Membership data base to be updated – **ALL ID'S**
- Begin crafting the DO job Role advert - **IZZY**
- Email members re Job Role – **BETH/IZZY + ALL ID'S**



6. AGM

Discussed how best to advertise the AGM. Date to be decided but likely end Feb 2023/early March 2023. Content of AGM discussed – Intro's, who we are, Overview of the trusts current aims and future plans, Our positions as interim directors and overview of those roles, Election of directors. Decided to seek advise from Pamela at DTS to discuss the above and ask what else we need to/should include.

Meeting will in the Town Hall, but will also be accessible via TEAMS.

ACTIONS

- Contact Pamela regarding the format for AGM – **GRAHAM**
- Set out the structure for the AGM and compile a draft document to be shared and discussed with the remaining interim directors meeting on 13.02.2023 – **GRAHAM AND SALLY**
- Decide on date and book town hall – GILL HAS ALREADY DONE THIS BUT WE MAY NEED TO MOVE DATE)
- Source sounds system and mic for AGM – **ADAM**
- Compile a treasurer's report/overview to present – **CAROL**
- Compose email advertising the AGM – **IZZY & CAROL**

7. Banking

Online banking applications still on-going due to multiple unsuccessful attempts. Suggestion of filing complaint to Ombudsman. To follow this suggestion up in next ADT meet depending on the success of the next application. INVOICES REMINING TO BE PAID.

- Research other bank accounts – **CAROL**
- Compile history of applications & phonecalls to date for possible letter of complaint to Ombudman
- Attend RBS branch and pay EMB Graphic's invoice and request statement - **SALLY**

8. AOB

Mull & Iona Dev Trust visit was discussed. Quote for the hosing the visit from MICT is £400.00 so it was discussed to approach DTAS to see if funding could be granted.

Neil Grieve contacted the ADT regarding current structural issues of Wades Bridge and asking if this was a project we could adopt. It was decided that we couldn't at this stage invest in such a project as the bridge is part of PKC owned Highways and is a CAT A listed structure.



Mary to attend RPK community forum meeting on 2nd March 2023 and to feed back to all interim Directors

Carol still chasing CARES – Comm action resources for energy?

ACTIONS

- Respond with a courtesy email to Neil Grieve and suggest he approaches Dull & Weem CC on how to take this forward. Also suggest contacting Hannah Ballantyne, Stephen Eighteen and Melanie Bonn (Heartland FM and the Perthshire Courier) to raise the profile of the bridge and its structural issues to perhaps put pressure on PKC Highways for full repairs and ongoing maintenance off the Bridge – **MARY**
- RPK community forum meeting 2nd March 2023 - **MARY**

9. Time and Date of next ADT meeting

7.30pm, 13th Feb 2023, TBC

ACTIONS from JANUARY MEETING

- *Finalise D/O job role and decide advertising strategy and launch date – ALL INTERIM DIRECTORS (ID'S)*
- *Membership database tidy up*
- *5 Year Business Plan - To develop with new DO – ALL ID'S*
- *Scot Tec Warriors if they can advise on suitable data storage systems – GRAHAM*
- *Prep AGM content and organise TEAMS broadcasting session? – GRAHAM/SALLY. ADAM RE SOUND EQUIP. Compile list of other organisations to attend/invite to AGM.*
- *Ammend date of AGM if necessary.*
- *Tidy up members data base*
- *Prep treasury report*